

(Office Use Only)

Vendor# _____

MBE Code _____

NEW VENDOR REGISTRATION

*****ALL OF THIS INFORMATION MUST BE MADE AVAILABLE TO PURCHASING
BEFORE A NEW VENDOR CAN BE SET UP IN THE SYSTEM!!!!!!*******

NAME/COMPANY NAME: _____

*****Name/Company Name must be as listed on Tax Statements*****

PHYSICAL ADDRESS: _____

REMIT TO ADDRESS: _____

VENDOR CONTACT NAME: _____

FEDERAL TAX ID #: _____

TELEPHONE #: _____

FAX #(if available): _____

Mark Answer with an "X"

IS VENDOR AN ANSON COUNTY SCHOOLS EMPLOYEE? Yes No

SHOULD THIS BE A TAXABLE ACCOUNT? Yes No

WILL THIS VENDOR CHARGE US FREIGHT? Yes No

SHOULD THIS VENDOR BE FLAGGED FOR A 1099? Yes No

*****IF THE VENDOR IS NOT A CORPORATION, WE MUST HAVE A COPY OF THE
SOCIAL SECURITY CARD FOR IDENTIFICATION PURPOSES. THE VENDOR
NAME MUST BE SET UP AS IT IS ON THE SOCIAL SECURITY CARD.*****

*****ANSON COUNTY SCHOOLS IS NOT TAX EXEMPT, PLEASE NOTIFY ALL NEW & OLD
VENDORS.**

Requested By: _____

Date: _____

FOR STATE REQUIRED REPORTING, PLEASE COMPLETE THE FOLLOWING

MBE Status (Minority Business Enterprises) (check all that apply)

_____ Government Agencies	_____ Minority Owned
_____ Woman Owned	_____ Disabled Owned
_____ Black	_____ Hispanic
_____ Asian American	_____ American Indian
_____ Disadvantaged	_____ Female

State Contract Approved Vendor Yes No

Approved Term Contract Numbers _____

None of the Above _____

TAXES: Any Applicable taxes shall be invoiced as a separate item.

G.S. 143-59.1 bars the Secretary of Administration from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G.S.105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchase in North Carolina. Conditions under G.S. 105-164.8(b) include:

(1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the bid document the vendor certifies that it and all of its affiliates, (if it has affiliates), collect(s) the appropriate taxes.

North Carolina Sales & Use Tax Account ID# _____

Fax Completed form to:

Purchasing Department

Fax (704)694-2282

OR

Mail to:

Anson County Schools

Purchasing Department

320 Camden Road

Wadesboro, N.C. 28170
